

Bleed size - 4.25 x 6.25

Trim size - 4x6

FRONT

4 x 6 Postcard invitation

**Safe Area -
3.75 x 5.75**

NOTE - The post card design is within the safe zone. Trim & Bleed are accounted for in the design. The size is set to 4.25x6.25". When trimmed it is 4x6".

Print - SAVE file to pdf format. Bleed & trim are accounted for in the formatting. Let your printer know. Delete the instruction & extra pages before printing!

To delete pages in Adobe Acrobat - In the side menu choose organize pages. Mouse over the page and choose the trash can OR right click and select 'delete page'. CLOSE the organize pages menu.

Return Address

STAMP

BACK

4 x 6 Postcard

This is your message area

Divider

Minimum address area from USPS

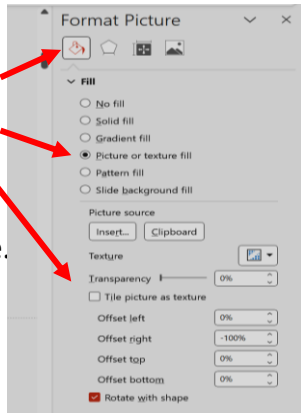
- 2 1/8" wide x 1.5 " high
- Must be 3/4" from bottom
- Best - 1/2" from edge with 1/8" clearance around it
- This is 2.75" wide x 1.75 " high

Bar Code area 5/8 (.625) x 4 7/8 (4.875)
LEAVE blank and white!

To Customize

Shapes -Change background image or color

- Right click on the shape and choose "*Format Shape*". Click on the bucket for Fill. Select fill type.
- **Change Color** – Select "Solid Fill". Choose color.
- **Change image** - Choose "picture or texture fill". Select picture from file. Choose insert. Adjust position of image inside the shape boundaries.
- **NOTE:** Deleting the background picture, deletes the shape. Reset the template if a shape is accidentally deleted.



Change text - Highlight text. Delete and insert new text or overwrite the selected text.

Add Text Box – add a text box to a shape or over an image

Blue grid is a shape over the rectangles & can be formatted (i.e., change color).

- **Bring grid to front after making any changes to shape backgrounds.**
Select grid. Under Shape Format Tab – Arrange – Bring to Front.

NOTE: Extra image assets are provided, as well as the shape & grid templates.

ABC Company
Street Address
CSZ

STAMP

BACK

Write a message!

*Add any important information
about your event or explain the
purpose of your event.*



SEE YOU SOON!

—Stand Up 4 Grain Safety—

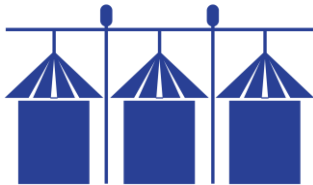
Minimum address area
2 1/8" wide x 1.5 " high
Best – 1/2" from edge with
1/8" clearance around it
This is 2.75" wide x 1.75 " high

Bar Code area Leave Blank

**COME
JOIN US!**



Stand Up 4 Grain Safety



Add company name,
logo or other text or
image here. The blue
grid marks the edge of
the safe zone.

Add Event Details

Date: Your date

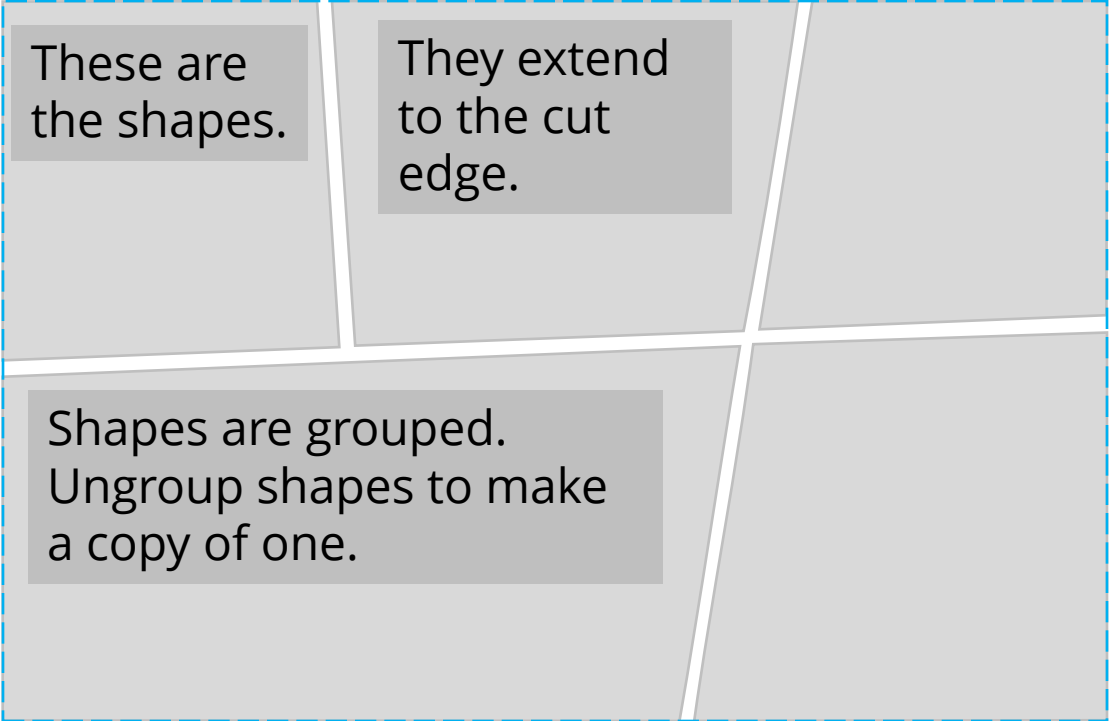
Time: Your Time

Place: Venue Name
Street Address, CSZ

Other: Blue grid marks the edge of
the safe zone.



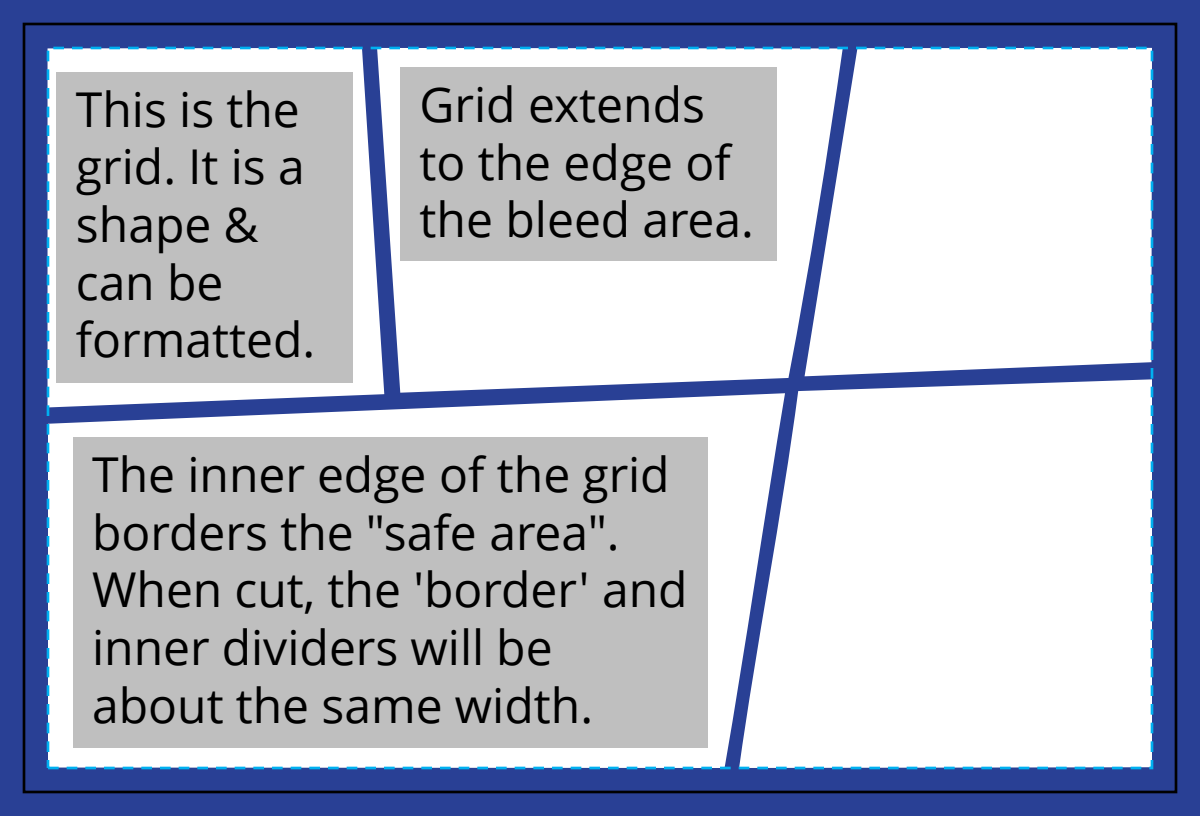
Ensuring **EVERYONE**
goes home safely
each day!



These are
the shapes.

They extend
to the cut
edge.

Shapes are grouped.
Ungroup shapes to make
a copy of one.



This is the grid. It is a shape & can be formatted.

Grid extends to the edge of the bleed area.

The inner edge of the grid borders the "safe area". When cut, the 'border' and inner dividers will be about the same width.

Colors & Fonts

Font families

- Open Sans
- Montserrat
- Bangers – free download off internet

#294095

#097300

#0071ba

#d5992a

#ffb464

#777777

#f1f0f0

Fun Assets & Characters

Characters are SVG files. Others are shapes and can be edited.



SVG Files – Super heroes

