

# Suggestions for Preparing a Successful Stand-Up



## 1. Start early.

Designate a coordinator to organize the Stand Up. If you have multiple work sites, identify the team that will lead the Stand Up at each site.

- Refer to the [Stand Up Event Planning Checklist](#) under the “Resources” tab – Planning Resources on the Stand Up 4 Grain Safety website.

## 2. Involve others.

Ask your subcontractors, owners, customers, suppliers, producers, or others associated with your operation to participate in the Stand Up as possible within COVID-19 restrictions.

- Consider hosting a public event and/or inviting local college ag students, FFA groups, or family members in a virtual format.

## 3. Review your safety programs/policies to get ideas for the suggested Stand Up topics.

Create a more effective Stand Up event by incorporating/updating your existing programs into the discussions/activities. Examples include your engulfment prevention/bin entry program, emergency action plans, LOTO program, sweep auger policy, fall protection policy, housekeeping and preventive maintenance programs, etc.

- See the Engulfment Prevention Program Review on the [StandUp4GrainSafety.org](#) resources page under ‘Bin Entry Hazards’.

## 4. Develop presentations or activities that will meet your needs.

Decide what type of information and format will be best for your workplace and employees. A Stand Up event(s) should provide information about hazards, prevention and/or abatement methods, protective measures, and/or the company’s safety policies, goals and expectations. Active involvement such as discussions and hands-on exercises (a worksite walkaround, equipment/PPE checks, developing safety plans, etc.) will increase retention.

## 5. Decide when to hold the Stand Up and how long it will last.

Determine if the Stand-Up will take place over a break, a lunch period, or some other time to be more effective and when most employees can attend. Schedule multiple times if necessary so all can participate. Make sure it is dedicated, focused time. Get it on the calendar to prevent schedule conflicts.

## Suggestions for Preparing a Successful Stand-Up, continued



### 6. Determine what COVID-19 must and should be followed in your event.

Work sites should follow the 1-29-2021 [OSHA COVID 19 guidelines](#) of 1-29-2021 at and the [CDC COVID-19 workplace recommendations](#). Additionally, check state, county, and municipal COVID-19 mandates for the facility location as they vary widely and change frequently. Understand event/location capacity, social distancing and mask mandates, as well as other COVID-19 restrictions and protocols for your locations. Remember, employers are responsible for providing a safe & healthy workplace.

### 7. Promote the Stand Up.

Make the Stand Up interesting and compelling to workers by planning something 'different' than normal. Show your investment to the event by issuing invitations, inviting media, sending press releases, and building excitement through social media posts at [#StandUp4GrainSafety](#). Some employers find serving snacks or a meal, providing T-shirts or other prizes/giveaways, and/or hosting activities increases participation. Remember to inform customers, suppliers, etc. of the Stand Up if services could be interrupted.

- See the Stand Up promotion kit on the [StandUp4GrainSafety.org](#) website.

### 8. Hold your stand-up.

Try to make your events) positive and interactive. Let workers talk about their experiences and encourage them to make suggestions for improvement. Distribute an anonymous post-event survey to gain feedback. Take pictures of the event and share on social media, employee communications, your company website, and the com employee newsletter.

### 9. Recognize your participation.

Complete the participation form to receive a Certificate. Download the fillable Stand Up 4 Grain Safety Certificate of Participation. Print a certificate for the company and individual employee participants. Present the certificate to employees and display a certificate to remind everyone of your on-going commitment to safety.

### 10. Follow Up.

Write an article for the employee or company newsletter, post on the company website and social media and, if applicable, issue a post-event press release. If you learned something that could improve your safety program, make the changes.